

No DHS hours should be on this time sheet. Put all DHS hours on DHS form

**CHS Group LLC.**

Site: \_\_\_\_\_

Print Name: \_\_\_\_\_

Consumer Names: \_\_\_\_\_

Days	Date	In	Out	IN	Out	Training Hours	PTO Hours	Regular Hours	C = CLS R = RESPITE
Sunday									
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									
<b>Totals</b>									

Timesheets are to be turned in Every Monday by 8 am, Failure to do so will result in Disciplinary Action

Falsification of Timesheet will result in Immediate Termination

Employee Signature: \_\_\_\_\_