

POWER FAILURE

Power failure is inconvenient, especially when it is impossible to determine precisely when the problem will be fixed. Guidelines below will help create a safer and more comfortable environment in the event of these occurrences. After you follow these instructions, contact your supervisor and follow their directions. **It is important to have the power company's phone numbers handy.**

NO WATER/LOW WATER PRESSURE/UNCONTROLLED WATER

1. Know where the main water valve is and close it. Make sure each faucet is also turned off.
2. Contact the utility company to report the incident, get an estimate for the length of the time the services will be disrupted

<p><u>Day Program</u> Clients need to be able to use the bathroom, wash their hands, and have drinkable water. Will the clients be in the building or in the community? Will home staff be available to have their clients come home? Will the problem be fixed quickly?</p>	<p><u>Residential</u> Be mindful of the needs of the clients in determining if they should stay in another location until the problem is fixed. Clients need to be able to use the bathroom, wash their hands and have drinkable water. CHS will pay for the client to stay in a motel if they do not have the funds.</p>
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GAS LEAK

1. **Evacuate immediately!**
2. Call the Gas Company, notify the CHS manager after you have evacuated.
3. Do not enter the building until the proper authorities give you the all clear.

<p><u>Day Program</u> Take any medication and the consumer's ID as you leave. Bring any medical equipment with you. Prepare to be gone for several hours</p>	<p><u>Residential</u> Take any medication and the consumer's ID as you leave. Bring any medical equipment with you. Prepare to be gone for several hours</p>
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NO ELECTRICITY

1. Keep refrigerator and freezer door shut.
2. Contact the utility company to report the incident, get an estimate for the length of the time the services will be disrupted

<p><u>Day Program</u> Take all medication, medical equipment, and the consumer's ID with you. If temperatures reaches 89 or higher; 64 or below take the consumers on an appropriate outing. Have guardian's phone numbers handy incase management needs to close the program early or for the following day.</p>	<p><u>Residential</u> Take all medication, medical equipment, and the consumer's ID with you. If temperatures reach 89 or higher; 64 or below, you need to see if the client will be able to stay with the guardian. If not is there someone else? CHS will pay a consumer to stay at a hotel in an emergency if there are no other options. Prepare to be gone for several hours.</p>
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